

Trinity Church in the Pines
Regular Session Meeting – July 13, 2014
Meeting Place: Trinity Church in the Pines

- A. The Moderator called the meeting to order at 11:01 A.M
- B. Roll Call
 - Moderator** Rev David Heil
 - Elders Present:** Larry Bacon, Geoff Elliott, Deb Gahan, Sara Moran and Bob Spaet
 - Elders Excused:** none
 - Also Present:** Bob Gahan, Clerk of Session
- C. Motion passed to approve the Docket as amended.
- D. Motion passed to approve the minutes of the May 4, 2014 Regular Scheduled Session Meeting and the minutes of the June 29, 2014 Special Session Meeting.
- E. Standing Reports
 - a. Clerk's Report
 - i. On June 12, 2014, via email, Session approved additional tile expense of \$2,174.00 for the new kitchen.
 - ii. The following new members were approved as Affiliate Members by Session via email on June 29, 2014: Dr. Mike Hopkins and Linda Barry (Hopkins). Both received instructions and will attend a summer New Members Class to be held by Pastor David.
 - b. Financial Report
 - i. June 2014 Financials (January – June) were presented, reviewed and approved as received.
 - c. Pastor's Report – no report given
- F. Reports from Committees and Ministries
 - a. Personnel Committee Report
 - i. Bob Spaet, Chairman of the Personnel Committee, presented a Personnel Committee Responsibilities and Functions Guideline document as developed by the committee. Session approved the document as presented (see attached) In addition, the committee is conducting a mid-year performance review with Pastor Heil on Monday, April 14, 2014. (Committee members are Spaet, Ann Stark, Steve Meyer and Harry Canon.)
 - b. Building & Grounds Report
 - i. Update was given by Bob Gahan on the progress of the Buttress damage work: We have completed the items that Munn Architecture requested on 6/26/14 (as approved by Session on 6/29/14) and further inspection of the condition of the buttresses has been completed. Within the next few days we will receive from Munn the work that needs to be completed this fall along with estimated costs. Once that is received it will be shared with Session after which time we will begin getting bids for the work to be done. More information to follow.
 - ii. Painting the exterior of the church was put off until the spring of 2015 as we wait to complete the buttress project (which includes replacing a lot of siding) and figure out fund raising ideas for the project (as well as other

projects).

G. Action Items

- a. Fund raising ideas were discussed regarding not just the Buttress damage project but the long-term need to build a Capital Reserve Fund for current and future decades. Geoff Elliott is looking into the potential of finding grant money to help fund some of the church's upcoming capital projects but in the end, it's apparent that the majority of the funds will have to come through in-church fund raising projects.
- b. Kitchen Remodel: The Kitchen Remodeling Project is now complete. It was mentioned that if anyone has any small items to be corrected we can do them as they come up. Inspections were completed on Friday July 11, 2014 and LD Watkins has secured the CO, so the "kitchen is open for business".
- c. Next Regular Scheduled Session meeting will be September 14, 2014.

H. Adjournment

The meeting was adjourned at 12:35 PM with a prayer

Faithfully submitted by

Moderator

Bob Gahan, Clerk of Session

Reverend David C. Heil

Subj: **TCP June financials for Sunday session**
Date: 7/10/2014 4:15:56 P.M. Mountain Daylight Time
From: Debmngahan@aol.com
To: Bobgahan@aol.com, Debmngahan@aol.com, geoff@grandenvironmental.com,
lucycaily@yahoo.com, rhspaet@gmail.com, heild@me.com, lwbacon@hotmail.com

Attached is the June Treasurer report for your review prior to Sunday's session meeting.

Donations for the first six months are down \$6,000 compared to this time last year. (total = \$54,000)

This time last year donations were up \$19,000 over 2012. (total = \$60,000)

That trend is a little concerning.

Prayers, prayers and more prayers that God opens hearts to give so we can pay the expenses of operating our church without having to continue to dip into our reserves. Praise GOD and thanksgiving that we do have the reserve fund to cover these shortfalls.

We continue to operate in the red - our expenses thus far have exceeded our contributions by \$11,000.

This time last year we were \$7,000 in the red.

Expenses continue to increase - utilities for both manse and church building, insurance, health care costs - with little we can do about them.

We need new givers!

Each one, reach one!

Blessings, Deb

**TRINITY CHURCH IN THE PINES
TREASURERS REPORT**

For the Six (6) Months Ended June 2014

	YTD 2014	YTD 2013	inc (dec)	
Income				
Operating fund contributions	53,841	59,691	(5,850)	
Interest income	136	176	(40)	
Total operating cash	53,977	59,867	(5,890)	-10%
Capital fund contributions	6,063	1,623	4,440	
Kitchen project	11,181	0	11,181	
Food bank/Grand Angels	11,740	39,205	(27,465)	
Special mission offerings	0	0	0	
Memorials	8,505	855	7,650	
Bequests	0	40,000	(40,000)	
Deacon's love offering	1,923	522	1,401	
Total sources of cash	93,390	142,072	(48,682)	

Expense	Annual Budget			
Outreach	4,870	4,011	5,808	(1,797)
Pastor related	79,531	39,560	38,927	633
Programs	29,040	12,804	13,017	(213)
Facilities	17,505	8,241	9,478	(1,237)
Total operating needs	130,946	64,616	67,230	(2,614)
Capital improvements		0	2,701	(2,701)
Kitchen expenditures		44,585	822	43,763
Memorial expenditures		8,265	0	8,265
Special mission offerings		0	0	0
Food bank/Grand Angels		52,050	35,334	16,716
Bequests		0	9,800	(9,800)
Deacon love offering		1,466	0	1,466
Total uses of cash		170,983	115,887	55,096

Fund balances (cash on hand)

Operating needs	109,254	120,449	(11,195)
Capital improvements	8,243	1,524	6,719
Kitchen	-32,972	758	(33,730)
Memorials	7,303	6,438	865
Food bank/Grand Angels	68,957	53,713	15,244
Deacon love offering	457	483	(26)
Bequests	60,613	49,013	11,600
Miscellaneous liabilities	765	1,575	(810)
Total cash on hand	222,619	233,953	(11,334)

<u>Designated gifts</u>	<u>2014</u>	<u>2013</u>	<u>14 expenses</u>	<u>Balance</u>
Memorial Jazz Sunday	1,500	746	680	1,566
Memorial Landscape		1270		1,270
Picnic		77		77